
Conferring Adjunct Titles Policy

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Conferring Adjunct Titles Policy

Policy Statement

Governance Institute of Australia (hereafter referred to as Governance Institute) supports academic adjunct appointments. Adjunct appointments benefit Governance Academy (the Academy) by increasing cooperation and activities between the Academy and leaders in academia and industry, across sectors in Australia and overseas. Appointments are made for a limited period and appointees can be current or former leaders in their field.

Aims and Objectives

1. The objectives of this Conferring Adjunct Titles Policy Statement are to:
 - a. ensure that adjunct appointments are made to recognise external people who are invited to undertake specific activity with the Academy, in line with the vision and purpose of Governance Institute. Such appointments have a defined benefit to the Academy concomitant with the privilege of holding an adjunct title; and
 - b. pursue significant activities on behalf of the Academy and in order to derive benefit from the academic association.

Scope

2. The policy applies to all staff who are conferred an academic title, as defined in this policy.
3. This policy is not intended to cover academic and other guests who are invited by Governance Institute to present a seminar, workshop, plenary to a forum or conference.

Conferral of Adjunct Titles

4. There are two levels of adjunct appointment:

- a. Adjunct Professor
 - b. Adjunct Associate Professor
5. Appointments are made on the approval of Academic Board.
6. Adjunct titles are conferred in recognition of contribution to the Academy and are desirable for the Academy because of the profile of the title holder.
7. Normally adjunct appointments are made for a period of between one and three years maximum, but appointments may be renewed. Governance Institute reserves the right to terminate an appointment at any time by the Chair of Academic Board in writing.
8. Title holders may terminate the association with Governance Institute/the Academy at any time in writing.
9. Conferral of adjunct titles does not imply employment, although title holders can perform contracted work on behalf of the Academy.
10. Nothing precludes an adjunct appointee from applying for an externally advertised position with Governance Institute if they meet the eligibility criteria. All such applications will be considered under the normal competitive recruitment and appointment processes undertaken by Governance Institute.
11. Title holders are required to comply with all policies of Governance Institute.

Procedures

12. Applications for adjunct academic appointments are normally generated within Governance Institute, at the discretion of Academic Board.
13. Applications must include the following information:
 1. A curriculum vitae;
 2. A description of the nature of the activity to be undertaken, and the contribution to be made to the Academy;

3. The proposed period of appointment, including the date on which the appointment will cease;
 4. The proposed title to be conferred as outlined in clause 4; and
 5. Consideration of any real or potential issues of conflict of interest and how these can be addressed.
14. Applications for renewal must include all the above and must also include evidence of demonstrable, positive contributions during the preceding period of appointment.

Other Benefits

15. Title holders are entitled to the use of Governance Institute office space on an ad hoc basis, with prior agreement.
16. Title holders are requested to acknowledge their association with Governance Institute/the Academy in all relevant publications.
17. Title holders will have access to administrative support when engaged in work associated with Governance Institute/the Academy.

Related Documents

- None

Version History

Policy title	Conferring Adjunct Titles Policy
Current version	1.0
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Previous version	NA

*****END OF POLICY*****