

Request for  
**transfer (out) of  
membership from  
another CGI  
Division**

**The Chartered Governance Institute (CGI)**  
(Australian Division)

**Governance Institute of Australia Ltd**  
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**1. Request for transfer** *(Please print clearly)*

I, \_\_\_\_\_, request to the National Council of Governance Institute of Australia that my membership be transferred from the Division below with immediate effect.

- |                    |                       |                       |                 |
|--------------------|-----------------------|-----------------------|-----------------|
| Canada (CSC)       | Hong Kong (HKICS)     | Malaysia (MAICSA)     | Zealand (CSNZ)  |
| Singapore (SAICSA) | Southern Africa (CIS) | United Kingdom (ICSA) | Zimbabwe (ICAZ) |

I declare that I currently hold the following for transfer to Australia

- |                     |              |                |              |
|---------------------|--------------|----------------|--------------|
| Permanent residency | Working visa | Temporary visa | Student visa |
|---------------------|--------------|----------------|--------------|

**1. Personal details** *(Please print clearly)*

Title (Mr, Miss, Ms, Mrs)	First name	Middle name	Last name
Preferred name	Date of birth <input style="width: 150px; height: 20px; border: 1px solid black;" type="text" value=""/> dd/mm/yyyy		Gender Male      Female
Job title	Company		
Postal address			
Suburb	State	Postcode	
Country	Business hours phone (    )		
Mobile no	Email <input style="width: 400px; height: 20px; border: 1px solid black;" type="text"/>		

**3. Highest educational achievement**

Secondary School/Certificate of Education	TAFE Certificate/Diploma/Apprenticeship
University Diploma/Advanced Diploma	University Bachelor degree or higher
Institution attended	Educational qualification achieved

**4. Professional memberships**

Actuaries Institute	Chartered Accountants Australia and New Zealand (CA ANZ)
Australian Corporate Lawyers Association (ACLA)	The Law Society/Institute
Australian Institute of Company Directors (AICD)	Financial Services Institute of Australasia (FINSIA)
Australian Institute of Management (AIM)	The Tax Institute
CPA Australia (CPA)	Other (please list details below)

## 5. Type of organisation in which you are employed (tick one only)

Public unlisted	Proprietary company	ASX listed	Consultant/Self-employed
Public listed	Not-for-profit	Government	

## 5.1 What industry are you in? (tick one only)

Agriculture	Govt — Local	Insurance	Retail
Construction	Govt — State	Manufacturing	Sporting Clubs & Associations
Education	Govt — State-Owned Corporation	Media	Telecommunications
Energy	Health & Aged Care	Mining	Transport
Financial Services	Hospitality & Tourism	Property	Wholesale
Govt — Business Enterprises	Import/Export	Public Practice — Accounting	Other (specify below)
Govt — Federal	Information Technology	Public Practice — Law	

## 5.2 What are your areas of interest and/or professional responsibilities? (tick as many as appropriate)

Accounts/Finance	Compliance — International	Insurance	Risk Management
Annual Report	Consumer Law	Intellectual Property	Share Registry
ASIC Reporting	Contracts	Internal Audit	Statutory Registers
ASX Rules	Corporations Act	Investor Relations	Superannuation
Audit	Employment Law	Legal Advice	Tax Advisers
Bankers	Environment Law	Meetings & Minutes	Taxation
Company Secretarial	Human Resources	Privacy	Treasury
Compliance - Australia	Information Technology	Property	

## 6. Character and standing

Please answer YES or NO. If YES, give details on a separate sheet.

(a) Are you an undischarged bankrupt or are your affairs currently subject to an arrangement with creditors or other external administration or are any such proceedings pending against you?

(b) Within the past five years, have you been convicted of any offence of such a nature that, had you been a member of Governance Institute of Australia at the time, would have been likely to have given rise to disciplinary action being taken against you by Governance Institute under clause 7 of the Governance Institute Constitution?

(c) Within the past five years, have you conducted yourself, whether by act or default, in a manner that, had you been a member of Governance Institute at the time, would have been likely to be discreditable to Governance Institute having regard to the Governance Institute Code of Professional Conduct and Ethics?

## 7. Declaration

I declare that I deem myself a fit and proper person for membership of Governance Institute and certify that my answers given to the above questions and information contained within this form are true and correct. If admitted to membership, I undertake to be bound by the Constitution of Governance Institute, compulsory continuing professional development (CPD) requirements and Code of Professional Ethics and Conduct, copies of which have been provided to me.

Signature

Date

## 8. Privacy notice

Governance Institute of Australia Ltd collects personal information about you so that we can provide you with the services you have requested. We may also use your information to manage professional conduct issues, improve our products and services and offer you our or our sponsors', partners' or suppliers' products and services which may be relevant to your needs. We may disclose personal information about you to third party contractors (eg mailing houses, conference organisers), who may be located in Australia, the UK or the USA, but if we do so we take steps to ensure that your privacy is respected. We may also disclose your information to the Chartered Governance Institute in the UK if you are a member of this institute. Our privacy policy contains information about how you can access and correct the personal information we hold about you, or make a privacy complaint. It is available from our website [governanceinstitute.com.au](http://governanceinstitute.com.au) or from our offices. You may update or alter your personal communications preferences and contact information at any time by logging in to [governanceinstitute.com.au](http://governanceinstitute.com.au) and selecting 'My Governance Institute'.

*I do not* want to receive communication in any format from Governance Institute sent on behalf of its sponsors, partners or suppliers, or

*I do not* want to receive communication in any format from Governance Institute about its own publications, information and events.

## Office use only

Associate (ACIS)	Fellow (FCIS)	Date of transfer	<input type="text" value="/ /"/>
ID no	ICSA no	Financial until	
Notification of transfer acknowledged by National Council		Meeting date	

### Canada

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### Singapore

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